

Revelstoke Snowmobile Club Code of Conduct Agreement

I will always:

- Come prepared having read any material previously distributed
- Act professionally
- Treat others with respect
- Share my experience and knowledge
- Regularly communicate with board in person, by phone or via email
- Participate in a minimum of 70 % of meetings in person or by conference phone
- Understand my role and responsibilities
- Follow up on my commitments
- Understand that some material is confidential and cannot be shared with anyone
- Declare any conflicts of interest whether real or perceived
- Present the organization in a positive manner to the general public

When I debate I will always:

- wait for the chair to recognize me before I speak
- try not to repeat a point already covered
- respect and honor agreed to time lines
- state whether I support or am against a motion before speaking
- speak for my club on how the issue will affect them directly

When I vote I will always:

- Put my Revelstoke Snowmobile Club hat on
- Vote for what is best for the club as a whole
- Support the will of the Board
- Speak as one voice no matter how I personally voted

I will expect in return that:

- Transparency will be given a very high priority
- Any material requiring my review or vote will be given to me in a format that is clear and concise
- Full disclosure is both an expectation and understood as my right as a Director
- Record keeping and reporting is accurate and timely
- My opinion is both expected and valued by my peers
- The will of the house is acted upon
- My peers treat me with respect
- My peers understand their roles and responsibilities
- My peers follow up on their commitments and obligations

I have read and understand that I must adhere to this code of Conduct Agreement.

Date: _____ **Signed** _____